

UF- CHEMICAL ENGINEERING PROGRAM PRACTICES

Questions 1A, 1B - Communication with Potential Doctoral Students

Questions 2A, 2B – Admission

Questions 3A, 3B, 3C, 3D – Orientation and Advisement

Questions 4A, 4B – Social Interactions

Questions		Answers
1A	When potential graduate students contact your department for information, who handles the inquiries? (Please provide the title rather than names)	Graduate Recruiting Secretary or Director of Graduate Recruitment
1B	What type of information is usually sent in response to such inquiries?	Webpage Info and/or Brochure. Both contain info on mechanics of applying.
2A	Who in your department makes the decision about which applicants to admit (or to recommend for admission)? (Please provide the title rather than names).	Graduate Recruitment Committee headed by Director of Graduate Recruitment
2B	What criteria are used in making this decision?	Academic history, GRE scores, research experience, recommendation letters.
3A	How does your department orient new students to graduate study?	We have a graduate orientation workshop and distribute a packet of information material to new students.
3B	Who handles initial course advisement for new doctoral students, and how is that person selected?	Director of Graduate Studies appointed by the Chair.
3C	Describe the process by which a student selects or is assigned a dissertation chair.	Initially, they choose to hear as many as possible of the 20-minute faculty research talks during the orientation. They are assigned to a temporary faculty for their initial desk and then are expected to interview a minimum of 6 faculties during the first semester before deciding upon an advisor. They have a sheet summarizing the faculty interests and obtain signatures when they have the interviews. Most choose an advisor by mid-November.
3D	Can students in your department change	Yes, by approval of Director of Graduate

	dissertation chairs? If so, how is that change accomplished?	Studies. The student must find another faculty member willing to serve as dissertation chair and to support her/him (since all our Ph.D. students are supported by projects or have a fellowship)
4A	Other than formal coursework, does your department offer, sponsor, or support activities designed to foster social support and/or collaborative learning among doctoral students? (e.g., study groups, student organizations, student-student mentoring programs) If so, please describe.	There is a Graduate Student organization that holds an annual research symposium as well as social gatherings over the year. This group also participates in hosting prospective student visits.
4B	Does your department hold regular social activities in which students can interact informally with faculty members and other students? If so, please describe	Faculty members are invited to events organized by the Graduate Student Organization. Those organized in the lawn in front of the Chemical Engineering Building have good faculty attendance.