TO: Members of the Graduate Council  
FROM: Suzanne Barbour, Dean  
DATE: March 15, 2016

Graduate Council Meeting  
Wednesday, March 23, 2016, 3:30 p.m.  
229 Conference Room, Terrell Hall  
(The Bylaws prohibit representation by proxy.)

AGENDA

I. Reading, correction and approval of minutes  
February 24, 2015

II. Graduate Council Committee Reports and Action Items
A. Program Committee  
Committee Report (Michael Azain, Chair)

The committee recommends approval of the following:

1. At the request of the College of Veterinary Medicine, a proposal to change the college-wide major name of the Master of Science degree program from veterinary and biomedical sciences to comparative biomedical sciences. The proposal also requests to terminate the Master of Avian Medicine, Master of Avian Health and Medicine, and the Master of Food Animal Medicine degree programs. (Attachment A)

2. At the request of the Department of Animal and Dairy Science, a proposal to change the current major names offered under the Master of Science (MS):
   From: Animal Science  
   Dairy Science  
   To: Animal and Dairy Science (thesis and non-thesis option)
   Also a proposal to deactivate the Master of Animal and Dairy Science degree program. (Attachment B)

3. At the request of the Department of Educational Psychology, a request to terminate the Specialist in Education (EdS) degree in school psychology. (Attachment C)

4. At the request of the Department of Psychology, a request to terminate the Doctor of Philosophy (PhD) degree in life-span development psychology. (Attachment D)

5. At the request of the Department of Computer Science, a proposal to offer a Graduate Certificate in Cyber Security. (Attachment E)

6. At the request of the Department of Romance Languages, a proposal to terminate the Master of Arts in French (thesis and non-thesis). (Attachment F)

B. Administrative Committee  
Committee Report (Michele Lease, Chair)
The committee recommends approval of the following:

I. Graduate Faculty definitions and appointment/review process. (Attachment G, Attachment H, Attachment I, Attachment J)

C. Admission and Retention Committee
   Committee Report (Michele Lease, Chair)

D. Appointment and Reappointment Committee
   Committee Report (Tai Guo, Chair)

E. Curriculum Committee
   Committee Report (Adrian Childs, Chair)

III. Old Business

IV. New Business

V. Information Items
   The Graduate School has administratively approved the termination/deactivation of degrees/majors listed below because there are no students currently enrolled in these programs:
   - Specialist in Education (EdS) in art education
   - Master of Arts (MA) in recreation and leisure studies
   - Doctor of Education (EdD) in art education.
NAME CHANGE JUSTIFICATION FORM

School/College Name: College of Veterinary Medicine

Department Name: College of Veterinary Medicine

Major Name Changes:

<table>
<thead>
<tr>
<th>Current Major Name</th>
<th>Degree</th>
<th>Proposed Major Name</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veterinary and Biomedical Sciences</td>
<td>M.S.</td>
<td>Comparative Biomedical Sciences</td>
<td>M.S.</td>
</tr>
</tbody>
</table>

JUSTIFICATION:

See attached Justification Page

SIGNATURES:

School/College: [Signature] 3-7-16

Department: [Signature]
MS degree program in Comparative Biomedical Sciences

Justification of Proposed Name Change

The college-wide MS degree program in Veterinary and Biomedical Sciences was implemented in August 2006 with the core mission to train the next generation of veterinary and biomedical scientists. We propose to change the name of this program to Comparative Biomedical Sciences to better reflect and highlight the current broader mission of the program, which emphasizes interdisciplinary training in biomedicine. The objective is to attract and train a cadre of highly qualified graduate students in the biomedical sciences, where there is a consistent demand for MS degree training. From 2011 to 2015, there was an average of 33 students who applied, with 9 accepted and enrolled in the Veterinary and Biomedical Sciences MS degrees in the College of Veterinary Medicine. We expect this number to increase with the inclusion of additional areas of emphasis (see below).

MS programs in the College of Veterinary Medicine serve two purposes: 1) to train skilled laboratory and field technologists who eventually find jobs in various biomedical and veterinary industries, and 2) to prepare students for higher degree education (i.e. PhD, MD, and DVM). The MS degree program in the proposed Comparative Biomedical Sciences will continue to fulfill a societal need to provide the training in translational areas of emphasis in the biomedical sciences. The pharmaceutical industry and biotechnology companies continue to employ candidates with MS training in biomedical sciences as well. The MS in Comparative Biomedical Sciences program complements other degree programs within the college, such as PhD, DVM, DVM/MPH, and DVM/PhD.

The proposed MS degree program in Comparative Biomedical Sciences will include four areas of emphasis:

- Comparative Biomedical Sciences
- Avian Medicine
- Food Animal Medicine
- On-line Avian Health and Medicine

The specific justifications for changing the name of the M.S. degree program Veterinary and Biomedical Sciences to Comparative Biomedical Sciences are as follows:

- The new name more clearly conveys the broader emphases of the program.
- The proposed change allows for the inclusion and consolidation of four existing MS degrees as areas of emphases under a single, centrally-administered, MS degree program, and provides a means to include future areas of emphases.
- The inclusion of emphases under a single program provides greater flexibility in recruitment and post graduate training of individuals holding either a professional degree (e.g. DVM or equivalent) or a baccalaureate degree. In addition, by taking “Veterinary” out of the program name, it will be more evident for non-DVM, post baccalaureate students to recognize they’re eligible for admission.
- The change eliminates confusion in name recognition between the current Veterinary and Biomedical Sciences MS (VBS) program and the name of the Department of Veterinary Biosciences and Diagnostic Imaging (VBDI) in the College of Veterinary Medicine.
OUTLINE FOR DEACTIVATION OR TERMINATION
OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM

1. Basic Information

1. Institution: University of Georgia
2. School/College: College of Veterinary Medicine
3. Department/Division: Population Health
4. Program
   Degree: Master of Avian Medicine (M.A.M.)
   Major: Avian Medicine
5. Deactivation ___ or Termination X
6. Last date students will be admitted to this program: Semester before Comparative Biomedical Sciences (M.S.) is effective
7. Last date students will graduate from this program: December, 2017
8. Abstract of the deactivated or terminated program

The Master of Avian Medicine (MAM) degree program was started in 1970 and has evolved over the years to its current form, which we propose to change to an Area of Emphasis in the Comparative Biomedical Sciences Major. This program provides the training required for veterinarians to work effectively in the poultry industry. It is a non-thesis MS degree program and clinical residency program. The program typically admits two (up to four) students each June. Students are enrolled in classes in virology, diagnostic bacteriology, histopathology, toxicology, pharmacology, nutrition, and clinical avian medicine.

This major will be terminated as part of the process to combine majors under the MS of Comparative Biomedical Sciences. It will become the Avian Medicine non-thesis Area of Emphasis.

9. Signatures
   
   [Signature]
   Department Head
   [Signature]
   Dean of School/College
   [Signature]
   Dean of Graduate School
OUTLINE FOR DEACTIVATION OR TERMINATION
OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM

I. Basic Information

1. Institution: University of Georgia
2. School/College: College of Veterinary Medicine
3. Department/Division: Population Health
4. Program
   Degree: Master of Food Animal Medicine (M.F.A.M.)
   Major: Food Animal Medicine
5. Deactivation ___ or Termination __X__
6. Last date students will be admitted to this program: Semester before Comparative Biomedical Sciences (M.S.) is effective
7. Last date students will graduate from this program: December 2017
8. Abstract of the deactivated or terminated program

The MS of Food Animal Medicine (MFAM) is a non-thesis master's degree offered by the Department of Population Health, College of Veterinary Medicine, University of Georgia. The goal of the program is to train veterinarians to play a productive role in the modern livestock and dairy industry. Students are instructed in the basic sciences involved in disease diagnostics, prevention and therapy, as well as the practical aspects of animal husbandry and the structure and functioning of the livestock and dairy industry. This is accomplished by involving the students in formal classroom teaching, laboratory teaching, field investigations, departmental seminars, clinical rounds, regional seminars, special projects, and externships.

This major will be terminated as part of the process to combine majors under the MS of Comparative Biomedical Sciences. It will become the Food Animal Medicine non-thesis Area of Emphasis

9. Signatures
   Department Head
   Dean of School/College
   Dean of Graduate School
OUTLINE FOR DEACTIVATION OR TERMINATION
OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM

1. Basic Information

1. Institution: University of Georgia Date: 03/7/2016

2. School/College: College of Veterinary Medicine

3. Department/Division: Population Health

4. Program

   Degree: On-line Master of Avian Health and Medicine

   Major: Avian Medicine

5. Deactivation ___ or Termination X

6. Last date students will be admitted to this program: Semester before Comparative Biomedical Sciences (M.S.) is effective

7. Last date students will graduate from this program: December, 2017

8. Abstract of the deactivated or terminated program

   This online degree program provides a learning experience for students wishing to maximize their employment opportunities in a global poultry employment market and will ensure the global consumer of poultry meat and eggs an adequate supply of safe/wholesome poultry meat and eggs. Global demand for poultry veterinarians is strong particularly in developing countries.

   This major will be terminated as part of the process to combine majors under the MS of Comparative Biomedical Sciences. It will become the On-line Avian Health and Medicine non-thesis Area of Emphasis.

9. Signatures

   [Signatures]

   Department Head

   Dean of School/College

   Dean of Graduate School
February 18, 2016

Dr. Suzanne Barbour
Dean of the Graduate School
Terrell Hall
CAMPUS

Dear Dr. Barbour,

Please find attached, a request to consolidate three (3) master-level degrees in the Animal and Dairy Science Department into one master-level degree. Presently they are a Master of Science in Animal Science, a Master of Science in Dairy Science, and a Master of Animal and Dairy Science. The proposal is to have one master-level degree termed Master of Science in Animal and Dairy Science. This degree would have a thesis and non-thesis option.

The CAES Graduate Affairs and Curriculum Committee and the CAES Faculty Council have approved this proposal. I fully support the proposal.

Thanks for your consideration. Please let me know if you have any questions or need any additional documentation.

Sincerely,

Josef M. Broder
Interim Dean and Director

JMB:skh

Cc: Fiona Liken
Keith Bertrand
February 8, 2016

Dear Dr. Beckstead,

The College of Agricultural and Environmental Sciences (CAES) Graduate Affairs Committee recently considered a proposal from the Department of Animal and Dairy Science. The Animal and Dairy Science Department formerly had three master-level degrees. They were a Master of Science in Animal Science, a Master of Science in Dairy Science, and a Master of Animal and Dairy Science. The Department wants to now have one master-level degree termed a **Master of Science in Animal and Dairy Science**. This degree would have a thesis and non-thesis option.

The CAES Graduate Affairs Committee recently voted on this proposal and the voting results were as follows:

Yes, approve: 11 votes
No, do not approve: 0 votes
Needs discussion: 0 votes

Based on these results, we recommend moving the proposal forward to your committee. Thanks so much for your service and assistance with this!

Sincerely yours,

[Signature]

Nicholas E. Fuhrman, Ph.D.
Associate Professor & Graduate Coordinator
Chair, CAES Graduate Affairs Committee
NAME CHANGE JUSTIFICATION FORM

School/College Name: ____________________________
Proposed Name: ____________________________

**Department Name Changes:**
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<td>Animal and Dairy Science</td>
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**Minor Name Change:**
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**Prefix Changes:**
A prefix change package should be submitted after the name change has been approved.

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<th>Current Prefix</th>
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<th>Proposed Prefix</th>
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**JUSTIFICATION:**

Attach a page justifying changes.

**SIGNATURES:**

School/College: ____________________________
Department: ____________________________
Justification for Name Changes

The Animal and Dairy Science formerly had three master level degrees. They were a Master of Science in Animal Science, a Master of Science in Dairy Science and a Master of Animal and Dairy Science. The Department wants to now have one master level degree termed a Master of Science in Animal and Dairy Science. This degree will have a thesis or non-thesis option. The change is being made at the direction of the University and College to combine low degree majors where possible to ensure that MS degrees have an average of 5 graduates per year.
Major Name Change Proposal:

Current Titles:  
- Master of Science in Animal Science  
- Master of Science in Dairy Science  
- Master of Animal Dairy Science

Proposed Title:  
- Master of Science in Animal Dairy Science

Date  
- 2-23-2016

Date  
- 2-23-2016

Date  
- 2/23/16

Date  
- 2-23-16

Date  
- 2-22-16
I. Basic Information

1. Institution: University of Georgia  Date: February 22, 2016

2. School/College: College of Agricultural and Environmental Sciences

3. Department/Division: Animal and Dairy Science

4. Program
   Degree: Master of Science (M.S.)
   Major: Animal Science

5. Deactivation: _____ or Termination: __X__

6. Last date students will be admitted to this program: Semester before Animal and Dairy Science (M.S., Thesis and Non-Thesis) is effective

7. Last date students will graduate from this program: Spring semester 2018

8. Abstract of the deactivated or terminated program
   Provide a brief summary of the deactivated or terminated program that includes an overview and highlights of the response to the criteria in Section II.

   The major in Animal Science (M.S.) is being combined with the majors in Dairy Science (M.S.) and Animal and Dairy Science (M.A.D.S.) to make a major in Animal and Dairy Science (M.S., Thesis and Non-Thesis). The majors in Animal Science (M.S.) and Dairy Science (M.S.) have been identified as low-producing programs and are not meeting the minimum three-year average of five degrees conferred set by the Board of Regents.
OUTLINE FOR DEACTIVATION OR TERMINATION
OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM

I. Basic Information

1. Institution: University of Georgia          Date: February 22, 2016

2. School/College: College of Agricultural and Environmental Sciences

3. Department/Division: Animal and Dairy Science

4. Program
   Degree: Master of Science (M.S.)
   Major: Dairy Science

5. Deactivation: _____ or Termination: __X__

6. Last date students will be admitted to this program: Semester before Animal and Dairy Science (M.S., Thesis and Non-Thesis) is effective

7. Last date students will graduate from this program: Spring semester 2018

8. Abstract of the deactivated or terminated program
   Provide a brief summary of the deactivated or terminated program that includes an overview and highlights of the response to the criteria in Section II.

   The major in Dairy Science (M.S.) is being combined with the majors in Animal Science (M.S.) and Animal and Dairy Science (M.A.D.S.) to make a major in Animal and Dairy Science (M.S., Thesis and Non-Thesis). The majors in Animal Science (M.S.) and Dairy Science (M.S.) have been identified as low-producing programs and are not meeting the minimum three-year average of five degrees conferred set by the Board of Regents.
TO: Dr. Suzanne Barbour, Dean of the Graduate School
FROM: Dr. Leslie Dierema, Associate Dean for Academic Programs
DATE: February 29, 2016
RE: Termination Proposal for the EdS in School Psychology

Please find attached a proposal to terminate the EdS in School Psychology from the Department of Educational Psychology. The College of Education's Curriculum Committee approved this proposal on February 22nd, 2016.
February 19, 2016

Dean Craig H. Kennedy
College of Education
University of Georgia
CAMPUS

Dear Dean Kennedy:

The faculty of the Department of Educational Psychology met to vote on the termination of the EdS in School Psychology on February 19, 2016. The vote to terminate the program was 15 for, 0 against. Attached you will find a proposal for your review and endorsement which documents the rationale for the proposed termination. Please feel free to contact me with any questions you might have.

Sincerely,

Stacey Neuharth-Pritchett, Ph.D.
Professor and Head
TERMINATION OF A GRADUATE DEGREE PROGRAM

1. Basic Information

1. Institution: The University of Georgia
   Date: February 19, 2016
2. School/College: College of Education
3. Department/Division: Educational Psychology
4. Program Degree: EdS in School Psychology
   Major: School Psychology
5. Deactivation/Termination: Termination
6. Last date students will be admitted to this program: No students are enrolled in this program
7. Last date students will graduate from program: Not applicable as no students are enrolled in this program
8. Abstract of Terminated Program

In Fall 2013, our department was reconfigured from the Department of Educational Psychology and Instructional Technology to the Department of Educational Psychology. At that time, we moved all of our doctoral programs under the umbrella of the PhD in Educational Psychology with areas of emphasis in (1) Applied Cognition and Development, (2) Gifted and Creative Education, (3) Quantitative Methodology, and (4) School Psychology. At that time, we also terminated the PhD in School Psychology as the program was moved under Educational Psychology. We initiated this change because our doctoral graduates could still meet their career goals with a doctoral degree in Educational Psychology with an Area of Emphasis in School Psychology. In addition, this move more coherently combined our four areas under one common degree. Another convenient outcome was that it removed the PhD program in School Psychology from continuous scrutiny from the Board of Regents as a low-enrollment program. Carefully and scholastically couched under Educational Psychology, we could still offer this very rigorous and time intensive clinical program.

We did, however, retain the EdS in School Psychology in the event that a student who was enrolled in our doctoral program could not complete research requirements of that doctoral degree. From time to time, we do have students who would make excellent practitioners as school psychologists, but for a number of reasons do not want to or due to personal circumstances are unable to pursue the research-based components of the doctoral program. In the last five years, we have had one such student who graduated in 2013. Like our former
doctoral program in school psychology, we receive annual inquiries from the university about the low enrollment numbers for the EdS in School Psychology. We believe the best way to reduce scrutiny for this low-enrollment degree would be to terminate the EdS in School Psychology and offer it as an area of emphasis in under the Educational Psychology umbrella.

It is permissible, in Georgia, to practice as a School Psychologist in P-12 school settings with EdS-level training. We would like to retain this EdS degree option, but move it from its own degree program (EdS in School Psychology) to an area of emphasis under Educational Psychology.

The EdS level option under Educational Psychology does not cost the department, college, or university any resources. The EdS level option is not the “primary degree” option for students interested in this area of emphasis in our department. We request this move to add the concentration as an area of emphasis because we also are required by the Georgia Professional Standards Commission to certify these school-based personnel. The paperwork and approval process for this EdS level state certification is lengthy. We currently have this approval at the state level and in the event that another of our doctoral students could not complete the PhD coursework and related field experiences, there would be no accessible certification for such an individual.

9. Signatures

Department Head  Dean of College of Education  Dean of Graduate School

II. Conditions for Terminating Programs

1. Decisions that warrant termination of the program.

For more than 35 years there has been a School Psychology specialization offered within the Department of Educational Psychology which prepares doctoral-level professionals. Since 1983, the American Psychological Association has accredited the School Psychology specialization as a training program for psychological professionals who work in schools.

By 2013, the department sought to formalize four emphasis areas under our major degree of Educational Psychology. Although this EdS degree program requires no resources, it does invite constant scrutiny from the USG Board of Regents as a low-enrollment program. Students interested in this option can be served under the EdS in Educational Psychology with an area of emphasis in School Psychology. A proposal for this area of emphasis was submitted to the curriculum approval process in February 2016.

2. State the reasons for terminating the program.
The specific reasons for terminating the program is to bring the School Psychology Area of Emphasis under the Educational Psychology degree program and to cease inquiries from the Regents about the low enrollment numbers for students in the EdS in School Psychology.

3. State the plans for allowing those students already in a program to complete degree requirements.

No students are currently enrolled in the program.

4. What will be done to minimize the impact of the termination of the program upon the personal and professional lives of the faculty involved?

There is no impact of the termination of the program on the personal and professional lives of the faculty in the Educational Psychology: School Psychology Area of Emphasis. There are no students in this degree program currently. In addition, all four faculty have primary responsibility for the doctoral program in Educational Psychology, Area of Emphasis in School Psychology.

5. What will be done to insure that termination of the program does not weaken other programs (graduate, undergraduate, or professional) for which the department may be responsible?

We do not directly admit students into the EdS in School Psychology. Faculty assignments and courses will not be changed under this termination proposal. We see no impact on other areas of emphasis in the department.

6. What plans, if any, are there for subsequent reactive or reinstatement, respectively of the terminated program?

There are no plans to subsequently reactivate or reinstate the EdS in School Psychology.
February 17, 2016

Dr. Pamela S. Whitten
Senior Vice President for Academic Affairs and Provost
The Administration Building
UGA Athens Campus

Dear Provost Whitten:

The Franklin College of Arts and Sciences Curriculum Committee and Senate has reviewed and approved the following Degree Termination:

Life-Span Developmental Psychology, Ph.D
Department of Psychology

If you have any questions or need any further information, please contact my office.

Sincerely,

Hugh Ruppersburg
Senior Associate Dean
OUTLINE FOR DEACTIVATION OR TERMINATION OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM

I. Basic Information

1. Institution __________ University of Georgia ______ Date __01/20/2016

2. School/College ________ Arts & Sciences

3. Department/Division _______ Psychology

4. Program
   Degree PhD - Psychology
   Major Life-Span Developmental Psychology

5. Deactivation __________________ or Termination ______ X

6. Last date students will be admitted to this program ______ N/A – see below

7. Last date students will graduate from this program ______ N/A – see below

8. Abstract of the deactivated or terminated program
   Provide a brief summary of the deactivated or terminated program that includes an overview and highlights of the response to the criteria in Section II.

9. Signatures
   ___________________________ ___________________________
   Department Head               Dean of School/College
   ___________________________
   Dean of Graduate School

II. Conditions for Deactivating or Terminating Programs

The deactivation (temporary suspension) or termination (discontinuation) of programs is expected to address satisfactorily the conditions listed below in order to be approved and implemented within the University of Georgia. Please provide sufficient information to confirm each condition.

1. Provide copies of the studies and decisions that warrant deactivation or termination of the program. N/A

2. State the reasons for deactivating or terminating the program. This program was essentially abandoned years ago with faculty losses. Terminating the program will have no material impact.

3. State the plans for allowing those students already in a program to complete degree requirements, including specific information on a.) how students will be notified of the program termination and b.) how students will be counseled on completing the program. There are no current students in this program, therefore no students will be graduating from this program.

4. What will be done to minimize the impact or termination of the program upon the personal and professional lives of the faculty and staff involved, specifically a.) how will faculty and staff be notified of the termination and b.) how will faculty and staff be re-deployed? N/A. There are no faculty affiliated with this program.

5. What will be done to insure that deactivation or termination of the program does not weaken other programs (graduate, undergraduate, or professional) for which the department may be responsible? N/A. This program has not existed in years.
6. What plans, if any, is there for subsequent reactivation or reinstatement, respectively, of the deactivated or terminated program?
There are no plans to reactivate or reinstate this program.
February 17, 2016

Dr. Pamela S. Whitten
Senior Vice President for Academic Affairs
and Provost
The Administration Building
UGA Athens Campus

Dear Provost Whitten:

The Franklin College of Arts and Sciences Curriculum Committee and Senate has reviewed and approved the following Degree Termination:

Life-Span Developmental Psychology, Ph.D
Department of Psychology

If you have any questions or need any further information, please contact my office.

Sincerely,

Hugh Ruppersburg
Senior Associate Dean
OUTLINE FOR DEACTIVATION OR TERMINATION
OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM

I. Basic Information

1. Institution University of Georgia Date 01/20/2016
2. School/College Arts & Sciences
3. Department/Division Psychology
4. Program Degree PhD - Psychology
   Major Life-Span Developmental Psychology
5. Deactivation or Termination __________ or Termination __X
6. Last date students will be admitted to this program N/A - see below
7. Last date students will graduate from this program N/A - see below
8. Abstract of the deactivated or terminated program
   Provide a brief summary of the deactivated or terminated program that includes an overview and highlights of the response to the criteria in Section II.
9. Signatures
   Department Head
   Dean of School/College
   Dean of Graduate School

II. Conditions for Deactivating or Terminating Programs

The deactivation (temporary suspension) or termination (discontinuation) of programs is expected to address satisfactorily the conditions listed below in order to be approved and implemented within the University of Georgia. Please provide sufficient information to confirm each condition.

1. Provide copies of the studies and decisions that warrant deactivation or termination of the program. N/A
2. State the reasons for deactivating or terminating the program. This program was essentially abandoned years ago with faculty losses. Terminating the program will have no material impact.
3. State the plans for allowing those students already in a program to complete degree requirements, including specific information on a.) how students will be notified of the program termination and b.) how students will be counseled on completing the program. There are no current students in this program, therefore no students will be graduating from this program.
4. What will be done to minimize the impact or termination of the program upon the personal and professional lives of the faculty and staff involved, specifically a.) how will faculty and staff be notified of the termination and b.) how will faculty and staff be re-deployed? N/A. There are no faculty affiliated with this program.
5. What will be done to insure that deactivation or termination of the program does not weaken other programs (graduate, undergraduate, or professional) for which the department may be responsible? N/A. This program has not existed in years.
6. What plans, if any, is there for subsequent reactivation or reinstate ment, respectively, of the deactivated or terminated program?

There are no plans to reactivate or reinstate this program.
PROPOSED
GRADUATE CERTIFICATE PROGRAM
in
CYBERSECURITY
(Revised on 03/16/2016)

I.  Basic Information

1. Institution:  University of Georgia     Date: September 28, 2015

2. School/College:  Franklin College of Arts and Sciences

3. Department/Division:  Department of Computer Science

4. Certificate Title (as it will appear in the Bulletin):  Cybersecurity

5. Level (undergraduate or graduate):  Graduate

6. Proposed starting date for program:  Fall 2016

7. Abstract of the Certificate Program (for the University Council's agenda):

   Purpose: The Computer Science Department is proposing the following new graduate certificate program in Cybersecurity. This certificate would be useful primarily for graduate students in Computer Science, as well as some students in Mathematical Sciences and Engineering who aim to become experts in the growing field of Computer Security and Privacy.

   Eligibility: Admission is open to graduate students across the university, but is specifically targeted towards graduate students in Computer Science, as well as related mathematical and engineering disciplines.

8. Letters of support with signatures:  See attached letters.
II. Response to the Criteria for All Programs

1. Purpose and educational objectives:

A) Purpose and objectives: The Computer Science Department is proposing a new graduate certificate program in Cybersecurity. This certificate program would be useful for students in Computer Science, as well some students in Mathematical Sciences and Engineering. The certificate program aims to develop expertise in various aspects of computer security and privacy, such as networking, operating systems, network and systems security, and data and communications privacy. The need for expertise in the broad field of Cybersecurity has grown tremendously in recent years. The Forbes Magazine reports “Some estimate that between $9 and $21 trillion of global economic value creation could be at risk if companies and governments are unable to successfully combat cyber threats” (http://www.forbes.com/sites/frontline/2015/07/13/why-cybersecurity-leadership-must-start-at-the-top/). In addition, the US government has initiatives to expand cybersecurity education and expand the professional workforce, e.g., as part of the Comprehensive National Security Initiative, the executive branch has/will “begin a campaign to promote cybersecurity awareness and digital literacy from our boardrooms to our classrooms and begin to build the digital workforce of the 21st century." The proposed certificate program is intended to help provide a well-trained workforce to meet the increasing demand for cybersecurity experts in the modern economy.

2. There must be a demonstrated and well-documented need for the program:

A) Why this certificate program is necessary: Students majoring Computer Science, as well as related Mathematical and Engineering disciplines, would benefit from the proposed certificate program as new courses will be designed and existing courses will be restructured to include material that will support the certificate program. This is very consistent with the “USG Cyber Security Initiative that will focus all of the cyber education and training resources across USG in order to meet the needs of the U.S. Army Cyber Command, the National Security Agency, the financial transaction processing industry and the health informatics/electronic medical records industry. The initiative aims to create a cybersecurity workforce of sufficient scale, quality, and capability to meet the needs of Georgia companies, military installations, government agencies and other institutions.” For more information please refer to: http://gov.georgia.gov/press-releases/2014-12-10/deal-state-acts-high-demand-career-initiative-report. Also note the report from Information Systems Audit and Control Association, Inc. (ISACA): “Cybersecurity skills are in high demand, as threats continue to plague enterprises around the world. An overwhelming majority of students surveyed by ISACA recognizes this and plans to work in a position that requires cybersecurity knowledge. However, one in five report that their universities do not offer cybersecurity courses and less than half feel they will have the adequate skills and knowledge when they graduate” (http://www.isaca.org/cyber/pages/cybersecurity-fundamentals-certificate.aspx). This proposed certificate is in line with the UGA strategic plan. The University of Georgia President Jere W. Morehead and Provost Pamela Whitten
have announced a new hiring initiative focused on recruiting faculty to enhance the University's instruction and scholarship in the rapidly growing field of informatics: http://news.uga.edu/releases/article/presidential-informatics-hiring-initiative Computer Science Department is one of the few Departments on campus to receive an authorization to hire a tenure track Assistant Professor in the area of Data and Communications Privacy and a joint tenure-track Assistant Professor with Engineering on Secure Big Data.

B) Describe the expected stage of development:

1. Semester/Year of Program Initiation: Fall 2016
2. Semester/Year Full Implementation of Program: Fall 2016
3. Semester/Year First Certificates will be awarded: Spring 2017
4. Annual Number of Graduates expected (once the program is established): 20

Projected Future Trends for the number of students enrolled in the program: Expect continued growth based on the growth of our undergraduate majors from 441 in Fall 2013 to 751 in Fall 2015 and the growth in our graduate program from 118 enrolled students in Spring 2015 to 141 in Fall 2015. In addition, the number of Engineering majors is increasing as well.

3. Evidence of student demand for program sufficient to sustain reasonable enrollments:

Student interest in the program: In the Department of Computer Science (with over 140 graduate students), the current courses related to the certificate program have experienced increasing enrollments. Nationally, a large number of universities have started programs in Cybersecurity. At a national level, Cybersecurity programs are experiencing an undiminished and sustained upward trend. We have completed a formal survey of the M.S. and Ph.D. students in Computer Science, 69 responded, and found that 28%, 23%, 9% "definitely would", "might", "would not" consider pursuing a certificate in Cybersecurity, respectively. And according to the survey, 22% are not sure and 18% will be graduating.

A) Diversity: The certificate program is expected to have diversity composition similar to those in the degree programs it draws from. Advertising and outreach to minorities will be included.

4. Design and curriculum of the program:

A) Detailed Curriculum:

Eligibility: Admission is open to currently enrolled graduate students across the university, but is specifically targeted towards graduate students in Computer Science, and related Mathematical and Engineering disciplines.

Curriculum: Cybersecurity spans all aspects of computer systems and networks, from hardware, to software, to systems' architecture and design. To complete the Graduate
Certificate Program in Cybersecurity students must complete 18-20 hours of graduate coursework with 12 hours of core courses in Computer Science and 6-8 hours of elective coursework related to Cybersecurity.

The propose certificate requires students to first acquire the foundations of computer and network security, which will be achieved via three core courses. All three core courses are essential. As security threads focus on computer operating systems and computer networks, the first two classes are foundational computer science. The mainstream cybersecurity class for beginning graduate students is CSCI 6250.

CSCI 6730 Operating Systems
CSCI 6760 Computer Networks
CSCI 6250 Computer Security

While the Operating Systems and Computer Networks course do not embed "security" in the course title, they do include important security concepts. For instance, the Operating System course teaches concepts such as process isolation and access control. The Computer Networks course includes material related to the confidentiality, integrity, and authenticity of network communications. In addition, it teaches basic concepts related to Web security.

The course descriptions are listed below:

Core Courses (12 hours):

**CSCI 6730 Operating Systems (4 hr)**
Coverage of the key concepts in modern operating systems. Specific topics include process management, synchronization mechanisms, scheduling strategies, deadlock detection/avoidance, memory management, file systems, protection and security, and distributed systems. Concepts will be reinforced through programming projects using a realistic operating system.
Prereq: [(CSCI 4720 or CSEE 4280) and CSCI 2720] or CSCI 6720.

**CSCI 6760 Computer Networks (4 hr)**
In-depth coverage of computer networks, including: digital data transmission and encoding, layered protocol models, Internet protocol, Internet client-server software, and network design methodology.
Prereq: CSCI 2720 and (CSCI 2670 or CSEE 2220).

**CSCI 6250 Computer Security (4 hr)**
Basic concepts of computer security and the theory and current practices of authentication, authorization, and privacy mechanisms in modern operating systems and networks.
Prereq: CSCI 4730/6730 or CSCI 4760/6760.

Electives (6-8 hours):

**CSCI 6050 Software Engineering (4 hr)**
Full cycle of a software system development effort, including requirements definition, system
analysis, design, implementation, and testing. Special emphasis is placed on system analysis and design. The design phase includes development of a user interface. A large term project incorporates the full software life cycle.

Prereq: CSCI 2720.

CSCI 6260 Data and Communications Privacy (4 hr) [new course offering]
This course focuses on privacy issues related to data collection and analysis, and on private communications. Specifically, it will cover the foundations of privacy-preserving data analysis as well privacy-enhancing technologies that have been so far proposed to provide private and anonymous communications over the Internet. The course will include the following topics: Applied cryptography, Secure Multi-party computation, Privacy-preserving data analytics, Privacy-enhancing technologies Confidential and anonymous communications, internet censorship and anti-censorship technologies. Prereq: CSCI 1730.

CSCI 6370 Database Management (4 hr)
The theory and practice of database management. Topics to be covered include efficient file access techniques, the relational data model as well as other data models, query languages, database design using entity-relationship diagrams and normalization theory, query optimization, and transaction processing. Prereq: CSCI 2720.

CSCI 6570 Compilers (4 hr)
Design and implementation of compilers for high-level programming languages. Topics include all phases of a typical compiler, including scanning, parsing, semantic analysis, intermediate code generation, code optimization, and code generation. Students design and develop a compiler for a small programming language. Emphasis is placed on using compiler development tools. Prereq: CSCI 4720 or CSCI 6720.

CSCI 6720 Computer Systems Architecture (4 hr)
Functional components and structure of computing systems. Topics include principles of combinational and sequential logic, number systems and computer arithmetic, hardware subsystem design and test, I/O and memory subsystem principles and techniques, instruction set architecture and implementation, pipelining and system-level parallelism, interconnection networks, trends. Prereq: CSCI 4720.

CSCI 6780 Distributed Computing Systems (4 hr)
The fundamental concepts in distributed computing and the practical techniques for building distributed systems. Topics include distributed computing models, naming, synchronization, replication and consistency, fault tolerance, and security. Widely deployed distributed systems are used as case studies. Students design, implement, and analyze prototype systems. Prereq: (CSCI 2720 and CSCI 1730) or CSCI 7010.

CSCI 8060 Advanced Software Engineering (4 hr)
Analysis of advanced methods in software engineering. Emphasis is placed on formal specification methods, advanced software testing, software reuse, distributed software design,
and communication protocol specification. Studies include advanced software development tools and systems. Prereq: CSCI 4050/6050 and CSCI 4370/6370.

**CSCI 8240 Software Security and Cyber Forensics (4 hr)**
Exploration of both the foundation and recent advances in software security and cyber forensics. Topics will include software vulnerability analysis, advanced attack and defense techniques, cybercrime investigation and forensics, and security and forensics in different platforms (e.g., mobile, cloud computing, web application). Prereq: CSCI 4730/6730 or CSCI 4250/6250 or permission of department.

**CSCI 8250 Advanced Network and Security Systems (4 hr)**
Recent advances in computer networks and system security. Fast and secure network systems, secure storage systems, high performance intrusion detection systems, and efficient anti-abuse systems. Prereq: CSCI 4250/6250 or CSCI 4760/6760.

**CSCI 8260 Computer Network Attacks and Defenses (4 hr)**
This is an advanced course on computer and network security. The course will mainly focus on reading and analyzing recent top-tier research publications in the field of computer security and privacy and on the research and development of systems that can enforce security and privacy in the real world. Prereq: CSCI 4760/6760 or CSCI 4250/6250 or permission of department.

**CSCI 8730 Advanced Topics in Operating System (4 hr)**
Software systems geared at supporting parallel and distributed computing. Programming language support will focus on simple and efficient ways to express parallel programs. Compiler and operating system support will focus on new optimizations to make parallel programs execute more efficiently. Prereq: CSCI 4730/6730.

**MATH 6450 Cryptology and Computational Number Theory (3 hr)**
Recognizing prime numbers, factoring composite numbers, finite fields, elliptic curves, discrete logarithms, private key cryptology, key exchange systems, signature authentication, public key cryptology. Prereq: MATH 4000/6000.

**STAT 6510 Mathematical Statistics I (3 hr)**
Concepts and basic properties of some special probability distributions, independence, moment generating functions, sampling distributions of statistics, limiting distributions. Prereq: MATH 2270 or MATH 2500.

*These elective courses are related to Cybersecurity as follows:*

- Compilers, Software Engineering, and Advanced Software Engineering provide the necessary knowledge to study software security (secure software development, automatically finding software vulnerabilities, etc.).
- Database Management includes concepts related to access control.
- Computer Systems Architecture is necessary to understand trusted computing platforms.
- Distributed Computing Systems includes fundamental concepts such as fault tolerance and the security of geographically distributed and complex systems.

- Advanced Topics in Operating Systems includes advanced concepts related to systems security, including OS kernel security.

- Mathematical Statistics I introduces fundamental concepts required for instance to develop statistical malware detectors, and in general to design anomaly-based attack detection systems.

- MATH 6450 is relevant due to the importance of encryption for Computer Security.

- Software Security and Cyber Forensics, Data and Communications Privacy, Advanced Network and Security Systems, Computer Network Attacks and Defenses, and Cryptology and Computational Number Theory are all directly related to cybersecurity.

Note: all the courses, except CSCI 6260, currently exist. This new course will be particularly useful in that it will deal with privacy issues in depth.

B) Model Programs and Curricula:

Georgia Institute of Technology:
This certificate has only one core course (Cyber Security: A Systems Approach) and the rest are electives. This certificate is designed for technical professionals who seek to develop deeper and broader knowledge as they take on growing responsibilities for securing organizational assets.

University of Maryland University College:
http://www.umuc.edu/cybersecurity/academics/certificates.cfm
This is an online certificate.

The Central Michigan University:
www.cmich.edu/Cybersecurity
Required Courses (15 hours)

The proposed certificate program has 2 core courses and electives from Computer Science, Mathematics and Statistics. The proposed certificate is more rigorous than the above mentioned certificates.

There are a number of other universities offering graduate certificates in Cybersecurity as well as full degree programs at the Master’s and Doctoral levels.
C) Program Accreditation: The undergraduate Computer Science Degree program is accredited by the Accreditation Board for Engineering and Technology (ABET), but the Computer Science graduate programs do not need to be accredited.

5. Faculty resources:

A) Full-time faculty: The current full-time faculty within the Department of Computer Science are sufficient to initiate the proposed certificate program. More than half of the department's faculty have taught the required and/or the elective courses for the certificate.

B) List of involved faculty:

- Hamid Arabnia, Professor, Ph.D., University of Kent, U.K.
- Ismailcem Budak Arpinar, Associate Professor, Ph.D., Middle East Technical University, Turkey
- Brad Barnes, Lecturer, Ph.D., The University of Georgia
- Suchi Bhandarkar, Professor, Ph.D., Syracuse University
- Daniel M. Everett, Assistant Professor, Ph.D., University of Wisconsin
- Maria Hybinette, Associate Professor, Ph.D., Georgia Institute of Technology
- Krzysztof J. Kochut, Professor, Ph.D., Louisiana State University
- Kyu Hyung Lee, Assistant Professor, Ph.D., Purdue University
- Kang Li, Professor, Ph.D., Oregon Graduate Institute
- John A. Miller, Professor, Ph.D., Georgia Institute of Technology
- Roberto Perdisci, Associate Professor, Ph.D., University of Cagliari, Italy
- Lakshmish Ramaswamy, Associate Professor, Ph.D., Georgia Institute of Technology
- Thiab Taha, Professor and Head, Ph.D., Clarkson University

Note: More detailed information about the listed Faculty above can be found at: http://www.cs.uga.edu/directory/front

Most of the above courses are taught by one or two of the above listed faculty and therefore, there will be no need to adjust their assignments unless the program expands by admitting a considerable number of students.

C) Additional faculty: The department was authorized in August 2015 to hire a Tenure-track Assistant Professor in Data and Communications Privacy as part of the President’s Informatics Hiring Initiative. The new hire will start in August 2016 and will teach courses relevant to this certificate such as the Privacy course. Please see the formal job Ad for more information on the position (http://www.cs.uga.edu/news-and-events/tenure-track-assistant-professor-position-computer-science-0).

6. Resources needed to support the program:
A) Library resources: There is no need for additional library resources.

B) Equipment: There is no need for additional equipment.

7. Physical facilities:

There is no need for additional physical facilities.

8. Expense to the institution:

A) Funding to initiate the program (first three years): No amount of funding is needed for Years 1-3.

B) Support for students: The program will not be providing assistantships.

9. Commitments of financial support:

A) Sources of additional funds: Current funding through the Department of Computer Science will be sufficient to initiate and maintain the certificate program.

B) Long-range plans: The Department was authorized in August 2015 to hire a Tenure-track Assistant Professor in Data and Communications Privacy as part of the President’s Informatics Hiring Initiative. This new hire will teach courses relevant to this certificate.

10. Administration of the program:

The proposed graduate certificate in Cybersecurity will be administered by the Graduate Coordinator of the Computer Science Department. Students will be admitted to the certificate program by submitting an application to the Graduate Coordinator. The administrator in conjunction with the Department Head will be responsible for admitting students to the certificate program, coordinating course offerings, maintaining student records, promoting activities, securing additional funding, and consulting with the department's graduate program and curriculum committees regarding courses in the certificate program.

The semester before completing the certificate, students will be required to fill out a certificate completion form. The graduate certificate will be awarded to the student upon the completion of her/his graduate degree.
March 16, 2016

Fiona Liken
Director
Curriculum Systems
318 New College
UGA Athens Campus

Dear Fiona:

The Franklin College of Arts and Sciences Curriculum Committee has reviewed and approved the following Bulletin changes:

- **Biology** — B.S. and Minor
- **Comparative Literature** — Merge Chinese Language and Literature, A.B. and Japanese Language and Literature, A.B. into Asian Languages and Literature, A.B.
- **Romance Languages** — Merge Italian, A.B. into an Area of Emphasis under Romance Languages, A.B. and merge French, M.A. into two Areas of Emphasis under Romance Languages, M.A.

If you have any questions or need any further information, please contact my office.

Sincerely,

Hugh Ruppersburg
Senior Associate Dean
TO: Graduate School Curriculum Committee
FROM: Stacey D. Casado, Professor and Head, Department of Romance Languages
DATE: March 13, 2016
RE: Merge M.A. French with M.A. Romance Languages

Last year the M.A. in French, with an area of emphasis in French and/or Francophone Literature and Culture, or in French Linguistics, was identified as a low-producing major. The Department of Romance Languages would like to terminate the M.A. in French and merge it with the existing M.A. in Romance Languages with the same two areas of emphasis. No aspect of the degree or course requirements will change.
OUTLINE FOR DEACTIVATION OR TERMINATION 
OF A GRADUATE OR UNDERGRADUATE DEGREE PROGRAM

1. Basic Information

1. Institution: University of Georgia Date: 2/16/2016

2. School/College: Franklin College of Arts and Sciences

3. Department/Division: Romance Languages

4. Program

   Degree: M.A.

   Major: French

5. Deactivation ______ or Termination X

6. Last date students will be admitted to this program: May 15, 2016

7. Last date students will graduate from this program: May 15, 2017

8. Abstract of the deactivated or terminated program

   The M.A. in French was identified as a low-producing major. As described below, we will not be
   terminating the actual degree, only merging it with the M.A. in Romance Languages.

   The M.A. in French will be terminated as such but will be combined with the already existing M.A. in
   Romance Languages as one of the areas of concentration offered. We currently offer an M.A. in Romance
   Languages where students can concentrate in Portuguese, Italian, or a combination of any of the two
   Romance Languages taught in the department (French, Italian, Portuguese and Spanish). As a low
   enrolling program, the termination of the M.A. in French and its combination with the M.A. in Romance
   Languages will ensure that we can continue to offer an M.A. degree in French and Francophone language,
   literature and culture, or in French linguistics. Students currently enrolled in the program will continue
   with the same plan of study and be expected to fulfill the same requirements. Thus, the combining of the
   M.A. in French with the M.A. in Romance Languages will not affect either the currently enrolled students
   in the program nor the faculty and staff involved in the program. The termination of the M.A. in French
   and its combining with the M.A. in Romance Languages will only serve to strengthen the graduate
   programs in the department. Graduates of the program will be eligible to apply to the Ph.D. in Romance
   Languages with a concentration in French literature or linguistics.

9. Signatures:

   [Signature]
   Department Head

   [Signature]
   Dean of School/College

   [Signature]
   Dean of Graduate School
PROPOSAL FOR AREA OF EMPHASIS

1. School/College: Franklin College of Arts & Sciences
2. Department/Division: Romance Languages
3. Major: Romance Languages (M.A.)

*If major has more than one area of emphasis, submit all areas of emphasis under one major together. A course may appear in more than one area of emphasis, but each area of emphasis should have a distinct focus.*

4. Major Requirements: Attach a list of requirements for the major. Undergraduate programs may attach a copy of the major requirements from the online bulletin. Graduate programs may provide a list of general requirements for the major.

5. Area of Emphasis Title (as it will appear in the Bulletin): French/Francophone Literature and Culture, or French Linguistics

6. Proposed starting date: August 11, 2016

7. Area of Emphasis Description:

Include prefixes, numbers and titles of required courses, number of credit hours required; residency requirements (if any); and grade requirements (if any). Graduate Areas of Emphasis may refer to groups of courses if necessary.

Required Courses

*Area of Emphasis in French Literature or French Linguistics, Thesis Option*

Total hours required: 30

- FREN/ROML 7700 Teaching College French 3 hours
- Elective courses (24 hours) to be selected from the list of French graduate courses and ROML 8000-level courses in language, literature, linguistics and culture. M.A. students with an emphasis in French Linguistics may take, in consultation with their Advisory Committee, up to two graduate courses with another prefix, such as LING or LLED. Students at the M.A. level are limited to three hours credit in ROML 8000.
- FREN 7300 Master's Thesis 1-9 hours

In addition, a comprehensive examination and a thesis and oral defense of the thesis are required.

*Area of Emphasis in French Literature or French Linguistics, Non-Thesis Option*

Total hours required: 33

See the requirements above, except that non-thesis students do not take FREN 7300, but take 30 hours of elective courses.

In addition, a comprehensive examination and an oral defense of the examination are required.

Signatures:
<table>
<thead>
<tr>
<th>Role</th>
<th>Signature</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>School/College Curriculum Committee Chair</td>
<td></td>
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<td>School/College</td>
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<tr>
<td>Dean of Graduate School</td>
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<tr>
<td>University Curriculum Committee Chair</td>
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</tbody>
</table>
M.A. IN FRENCH LITERATURE

French Program
Degree: Master of Arts
School/College: Arts and Sciences
Department: Romance Languages
Program of Study or Area of Emphasis: French (Literature, Thesis Option)*
Total Hours Required for this Degree: 30

See the Graduate Handbook for additional information on this program

REQUIRED COURSES (3 HOURS)
Teaching Assistants must take:
Course Number  Title  Credits
FREN/ROML 7700  Teaching College French  3 hours

ELECTIVE COURSES (24 HOURS)
To be selected from the list of French graduate courses and ROML 8000-level courses in language, literature and culture. Students at the M.A. level are limited to three hours credit in ROML 8000. Credit: 24 hours
FRENCH COURSES: GRADUATE

French Program

FREN 4120-6120
Topics in French Culture, Languages and Literature

Discover the Department

PROSPECTIVE STUDENTS

CURRENT STUDENTS

FACULTY/STAFF

ALUMNI

French Faculty

FREN 4300/6300
Studies in Medieval Literature and Culture

Graduate Faculty

FREN 4350/6350
Studies in the French Renaissance

Undergraduate

FREN 4800/6800
French Syntax and Meaning

Honors

ROML 6091
Graduate Practicum in Study Abroad

Culture

Study Abroad

FREN 4120-6120
Topics in French Culture, Languages and Literature

Linguistics

French Resources

ROML 4120/6120
Topics in Culture, Language, and Literature

Community

FREN 6200
Francophone Cultures and Literatures

French Honor Society-- Pi Delta Phi

FREN 4300/6300
Studies in Medieval Literature and Culture

What Can I Do With A French Degree?

ROML/LING 6350
Romance Linguistics: Theory and Analysis

Weekly French Table

Discussion Group

CONTACT US

LANGUAGEES

RESEARCH AND INITIATIVES

DIRECTORY

NEWS

ABOUT US

Franklin College
The Society for
Interdisciplinary French
17th Century Studies
Slavery in the
Francophone World
Language Resource
Center--French Links
Latin American and
Caribbean Studies
Institute

FREN 4350/6350
Studies in the French Renaissance

FREN 6400
Studies in 17th-Century French Literature and Culture

FREN 6450
Studies in 18th-Century French Literature and Culture

FREN 6500
Studies in 19th-Century French Literature and Culture

FREN 6550
Studies in 20th- and 21st-Century French Literature and Culture

FREN (LING) 6630
The French Sound System in a Social Context

FREN (LING) 6700
Applied French Linguistics

FREN 4800/6800
French Syntax and Meaning

FREN (LING) 6910
History of the French Language in its Social and Literary Context

ROML 7000
Master’s Research

FREN 7000
Master’s Research

ROML 7005
Graduate Student Seminar

FREN 7300
Master’s Thesis

ROML 7300
Master’s Thesis

ROML/LING 7700
Romance Languages Pedagogy

ROML/LING 8000
Topics in Romance Languages

FREN 8100
Seminar in Medieval Studies

FREN 8180
Literary Theory

FREN 8200
Seminar in Renaissance Studies
FREN 8300
Seminar in Seventeenth-Century Studies

FREN 8400
Seminar in Eighteenth-Century Studies

FREN 8500
Seminar in Nineteenth-Century French Studies

ROML 8500
Readings and Research in Romance Languages

FREN 8600
Seminar in Twentieth-Century Studies

FREN 8700
Seminar in Francophone Studies

FREN 880
Seminar in French Linguistics

ROML 9000
Doctoral Research

ROML 9005
Doctoral Graduate Student Seminar

ROML 9300
Doctoral Dissertation
THESIS WRITING

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>Credit</th>
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<tbody>
<tr>
<td>FREN 7300</td>
<td>Master's Thesis*</td>
<td>1.9 hours</td>
</tr>
</tbody>
</table>

*Repeatable for maximum of 18 hours credit. A minimum of 3 hours is required by the Graduate School. 3 hours.

NON-THESIS OPTION

Total hours required for this degree: 33. See the requirements above, except that non-thesis students do not take FREN 7300, but take 30 hours of elective courses.
M.A. IN FRENCH LINGUISTICS

**French Program**

Degree: Master of Arts

School/College: Arts and Sciences

Department: Romance Languages

Program of Study or Area of Emphasis: French (Linguistics, Thesis Option)*

Total Hours Required for this Degree: 30

See the Graduate Handbook for additional information on this program.

**REQUIRED COURSES (15 HOURS)**

Choose six cross-listed FREN(UNG) courses from the list below, or other French language or linguistics courses approved by the Advisory Committee.

<table>
<thead>
<tr>
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<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FREN 6630</td>
<td>The French Sound System in a Social Context</td>
<td>3 hours</td>
</tr>
<tr>
<td>FREN 6800</td>
<td>French Syntax and Meaning</td>
<td>3 hours</td>
</tr>
<tr>
<td>FREN 6910</td>
<td>History of the French Language at the Social and Literary Context</td>
<td>3 hours</td>
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Discover the Department

PROSPECTIVE STUDENTS

CURRENT STUDENTS

FACULTY/STAFF

ALUMNI

French Language Community

French Honor Society--Pi Delta Phi

What Can I Do With A French Degree?

Weekly French Table Discussion Group
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17th Century Studies

Slavery in the Francophone World

Language Resource Center—French Links

Latin American and Caribbean Studies Institute

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<tr>
<td>FREN 7700</td>
<td>Teaching College French</td>
<td>3 hours</td>
</tr>
<tr>
<td>FREN 8800</td>
<td>Seminar in French Linguistics</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

**ELECTIVE COURSES (12 HOURS)**

Elective are other Graduate FREN and ROML courses. Up to two graduate courses with another prefix, such as LING or LLED may be included if approved by the major professor in consultation with the members of the student’s advisory committee.

**THESIS WRITING**

<table>
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<tr>
<td>FREN 7300</td>
<td>Masters Thesis*</td>
<td>1-9 hours</td>
</tr>
</tbody>
</table>

*Repeatable for maximum of 18 hours credit. A minimum of 3 hours is required by the Graduate School. 3 hours

**NON-THESIS OPTION**

Total hours required for this degree: 33. See the requirements above, except that non-thesis students do not take FREN 7300, but take 15 hours of elective courses.

Department of Romance Languages
210 Herty Drive
University of Georgia
Athens, GA 30602-1815

Google Map
Campus Map (pdf)
Phone: 706-542-1075
Fax: 706-542-3287
I. Rationale for the Graduate Faculty

In a large, complex, public university, faculty have many different responsibilities. Most of these tasks are related to one of the three components of the University of Georgia’s mission “to teach, to serve, and to inquire into the nature of things.” This is a broad mission and all aspects are important in contributing to our state’s growth and development.

In addition to being a land-grant and sea-grant university, the University of Georgia has been identified as a “research university with very high research activity” in the Carnegie Classification of Institutions of Higher Education. This indicates that the University of Georgia is regarded as one of the 108 institutions in the United States that serves (i) the broad social purpose of producing new knowledge and (ii), through its training functions, developing future generations of scholars who will continue this mission.

The Graduate Faculty helps the University of Georgia to fulfill both of these important roles, ensuring that research and professional skills are taught and that graduate students are supervised by those with preeminent research experiences, expertise, or professional skills. Because only a certain portion of the total faculty have such expertise, having the Graduate Faculty ensures that the direct supervision of student research, scholarship, and professional training (including theses and dissertations and the advanced training of practitioners) is performed by the faculty who are uniquely qualified to do so.

II. Definition of the Graduate Faculty

The quality of graduate programs and the enhancement of the reputation of the University of Georgia as a leading public institution rests with the Graduate Faculty. The purpose of the Graduate Faculty is to provide advanced research and practical training and to supervise the research and professional skills development of graduate students. The Graduate Faculty shall consist of faculty with an earned doctorate or highest terminal degree from an accredited institution or who have equivalent professional experience in their discipline and who are full-time regular faculty, adjunct faculty or retired graduate faculty.
III. Qualifications for Membership in the Graduate Faculty

Members of the Graduate Faculty are entrusted with upholding the research and advanced practical training mission of the university. There are three principal intellectual criteria for any faculty member seeking membership in the Graduate Faculty:

1. **Doctorate or highest earned terminal degree from an accredited institution in the faculty member's discipline or equivalent professional experience.**

2. **Proficiency in conducting scholarly research and/or practice of the profession.**
   Through their own current research productivity and practices, members of the Graduate Faculty have established themselves as leaders in their disciplines. Evidence of demonstrated proficiency includes, but is not limited to:
   
   - An active research agenda as indicated by the publication of scholarly books, articles in refereed journals, refereed conference presentations, grants and contracts received, patents, and creative activities appropriate to the various disciplines.
   
   - Active practice of the profession, as indicated by consultations, performances, contracts, awards, prizes, licensures, and other certifications.
   
   - Recognition of research and creative contributions by awards, prizes, and fellowships.
   
   - Editorial work, such as serving on the editorial boards of scholarly journals and university presses, the editing of scholarly books, and the professional reviewing of manuscripts for scholarly journals and presses.

3. **Proficiency in supervising scholarly research or practice of the profession.**
   Members of the Graduate Faculty bear primary responsibility for teaching and training future generations of researchers, scholars, and practitioners. Evidence of demonstrated proficiency in supervision includes one or more of the following:
   
   - Prior supervision of student research, professional skills development, or service as a major professor/advisor or committee member for theses and dissertations.
   
   - Prior supervision of practitioners in academic or non-academic settings.
   
   - Demonstrated potential to direct Masters or Doctoral candidates successfully.
In addition to the three intellectual criteria listed above, the university also must ensure that those directing research and teaching advanced courses are able to provide the type of sustained support, commitment, and access necessary to ensure that the students with whom they have been entrusted receive the mentoring, practical, professional, and research training appropriate for a university of our stature.

IV. Responsibilities and Rights of the Graduate Faculty

Only members of the Graduate Faculty can:

- serve as a major professor to Doctoral students.
- serve as a major professor to Master of Arts and Master of Science students.
- teach 8000-9000 level courses.

Advisory committees for Master of Arts, Master of Science, and Doctoral students are composed of at least three faculty members. For Master of Arts and Master of Science, the committee must have a minimum of two members who are members of the Graduate Faculty. Doctoral committees must have a minimum of three members of the Graduate Faculty. In all cases where the advisory committee consists of more than 3 faculty, greater than 50% of the committee members must be members of the Graduate Faculty.

In addition, members of the Graduate Faculty have the right to:

- serve as members of the Graduate Council.
- vote for faculty as representatives to serve on the Graduate Council.
- vote on appointment and reappointment of faculty members to the Graduate Faculty in their academic unit.

Members of the Graduate Faculty, through the representative Graduate Council, make key decisions pertaining to the quality of graduate education at the university.

Primary responsibilities of Graduate Faculty members include:

- Overseeing research/scholarship and training of Masters and Doctoral candidates. Graduate Faculty members who oversee research/scholarship and training of Masters and Doctoral candidates must demonstrate evidence of maintaining an active research/scholarship program. Such evidence includes but is not limited to (a) publication of scholarly books, articles in refereed journals, (b) refereed conference presentations, (c) grants and contracts received, (d) editorial work, (e) juried creative activities, and (f) recognition of research and creative contributions by awards, prizes, and fellowships.

- Preparing Masters and Doctoral candidates for the practice of their profession. Graduate Faculty members charged with the responsibility of preparing Masters
and Doctoral candidates for the practice of their profession must demonstrate evidence of their ability to supervise applied training of students, interns, and/or residents. Such evidence includes, but is not limited to (a) maintaining active practice of the profession through clinical, field, laboratory, or performance work, (b) maintaining active licensure or certification, and (c) active consultations.

- Teaching advanced graduate courses as assigned by the unit head.
- Otherwise participating in the graduate program of the unit and the university.

V. Procedures for Appointment and Reappointment of the Graduate Faculty

The Statutes of the University of Georgia provide for certain ex-officio members of the Graduate Faculty, including the President of the University, the designated Senior Vice Presidents, the designated Vice Presidents, the Dean of the Graduate School, the Director of Libraries, and the Dean of each college or school currently authorized to offer programs leading to graduate degrees.

The Graduate Faculty within an academic unit are entrusted with the responsibility of recommending their faculty colleagues for Graduate Faculty membership in accordance with the responsibilities and qualifications set forth in this document (Section III, IV). Following the recommendation of the hiring unit Graduate Faculty, newly hired faculty may be recommended for graduate faculty appointment. This recommendation should appear in the letter of offer. Appointment to the Graduate Faculty becomes effective only following approval by the President of the university and cannot begin until after the first day of employment. Faculty not recommended for appointment at the time of hire may be recommended by their unit Graduate Faculty at a later time. In all cases, it is the responsibility of the colleges and schools to notify the Graduate School of recommendations to the Graduate Faculty. The Graduate School will transmit these recommendations to the President for final approval. Graduate Faculty membership is effective on the date of the appointment by the President.

The review and evaluation of materials for reappointment will be made by current members of the Graduate Faculty in each college or school during the third-year, tenure, or post-tenure review process. Each College/School will also develop mechanisms to review Graduate Faculty who are not tenured/on tenure-track. Review of each Graduate Faculty member will occur every five (5) years after the most recent promotion or personnel action, and reviews shall continue at five-year intervals unless interrupted by a further review for promotion. This periodic review will also include adjunct and retired Graduate Faculty. The outcome of the periodic review for reappointment to Graduate Faculty will be sent to the Dean of the Graduate School, who will forward the recommendation to the President. The President will formally re-appoint individuals to the Graduate Faculty. If it is determined that Graduate Faculty status should be removed or revoked, refer to section VII for Removal/Revocation of Graduate Faculty status.
Each academic college and school will make these procedures and any discipline specific requirements available to the faculty as part of their tenure policy and promotion materials and formulate its own procedures for review and evaluation of full-time tenured, tenure-track faculty members to the Graduate Faculty. This review/evaluation is an integral part of the initial appointment, tenure, and post-tenure review processes. Each academic college or school will develop its own timetable for reviewing non-tenure track faculty. The interval for reviewing non-tenure track faculty must be at least as frequent as the post-tenure review process. The procedure in each college and school must adhere to the definition of the Graduate Faculty (Section II) and the qualifications for membership (Section III) to ensure consistent standards of quality throughout the university. Each college and school’s procedure minimally must include:

1. Criteria for appointment and reappointment that meet the overall university standards of demonstrated proficiency in conducting and supervising scholarly research/practice of the profession, and attainment of doctorate or highest earned terminal degree from an accredited institution in the faculty member’s discipline, or equivalent professional experience.

2. Procedures for the review and evaluation of appointment or reappointment materials for a full-time tenured or tenure-track faculty member who holds a position as a professor, associate professor, or assistant professor.

3. Procedures for the review and evaluation of appointment or reappointment materials (i) for a faculty member holding a professional, career, adjunct, or non-tenure track faculty position or (ii) for a retired graduate faculty member.

4. A consistent, annual timeline for the reappointment process that is congruent with tenure and post-tenure review processes and the university’s timeline.

5. A means to provide advance notification to individual faculty members regarding key dates and procedures for receipt and review of reappointment materials during the periodic review process.

6. An established reconsideration and appeal process for individual faculty members, including an appeals process to the Dean of the college or school and the opportunity to appeal to the Appointment and Reappointment Committee of the Graduate Council, if the matter cannot be resolved at the unit level.

VI. Revocation/Removal Graduate Faculty Status

The performance of a Graduate Faculty member will be assessed during the periodic review process. A member of the Graduate Faculty of the University of Georgia may have their Graduate Faculty status removed if they fail to meet any or all of these expectations.
The school/college will then notify the Dean of the Graduate School so that they can maintain a list of active Graduate Faculty.

It is also possible for a member of the Graduate Faculty to have their Graduate Faculty status revoked by the Dean of their college or school, the Dean of the Graduate School, the Provost, or the President outside the periodic review process. Revocation may occur for egregious acts or when a faculty member fails to fulfill the responsibilities of a member of the Graduate Faculty to teach graduate student(s) effectively, in a civil, professionally appropriate manner, to do scholarly research and creative work of high quality or remain active in the practice of the profession, and to direct the research/professional development of graduate student(s) so that they progress toward graduation in a timely manner appropriate to the field. Failure to teach graduate students effectively and/or to direct the research and professional development of graduate student(s) also includes, but is not limited to, abuse of power, intimidation and harassment, and violation of workplace violence policies. Procedures for removing/revoking Graduate Faculty status and appeal to the Dean of the Graduate School were approved by the Graduate Council on XXXXXXX.

(http://www.uga.edu/gradschool/faculty/status.html)

VII. Role of the Graduate School

All appointment and reappointment decisions made by a college or school are forwarded to the Dean of the Graduate School, who will maintain a record of all Graduate Faculty for the purpose of verifying Masters and Doctoral committee membership and forward them to the President for formal appointment. The Graduate School will maintain copies of procedures developed by individual colleges and schools and make them available to all members of the university community. In cases of removal of Graduate Faculty status during the periodic review, the faculty member will have the opportunity to appeal the decision to the Appointment and Reappointment Committee of the Graduate Council. In cases of revocation of Graduate Faculty status outside the tenure, post-tenure, or non-tenure review process, the Dean of the unit will send a recommendation to the Dean of the Graduate School who will then forward the information for review by the Appointment and Reappointment Committee of the Graduate Council. The committee will provide a recommendation to the Graduate Dean, who will render a final decision and notify all parties as to the resolution of the matter. The Dean of the Graduate School may also work with the academic unit to develop a plan of action that will allow the faculty member to reapply for Graduate Faculty status.
Graduate Faculty members in the home unit vote for Graduate Faculty appointment during the hiring and initial faculty appointment process.

Individuals prepare appointment materials for review. Graduate Faculty in the home unit vote on appointment to the Graduate Faculty.

Individuals prepare reappointment materials for review. Graduate Faculty in the home unit vote on reappointment to the Graduate Faculty.

Recommendations are forwarded from the home unit to the dean of the academic college/school.

Dean of the college/school reviews and sends approved recommendations to the Dean of the Graduate School.

Dean of the Graduate School transmits the names of approved Graduate Faculty to the President of the University.

The President of the University appoints recommended individuals to the Graduate Faculty. Reappointment is subject to future review and evaluation of materials determined by/within each unit.
Article I. The Graduate Faculty

Section 1. Membership of the Graduate Faculty
The Graduate Faculty consists of (a) appointed members: those members of the various colleges and schools of the University appointed by the President upon the recommendation of existing Graduate Faculty members in their home units; and (b) ex officio members: the President of the University; the Senior Vice President for Academic Affairs and Provost; the Vice President for Research and Associate Provost; the Vice President for Public Service and Outreach and Associate Provost; such other Vice Presidents as the President designates; the Dean of the Graduate School; the Director of Libraries, and the deans of colleges and schools authorized to offer programs leading to graduate degrees (cf. Statutes of The University of Georgia, Article VII, Section 1 (http://provost.uga.edu/index.php/statutes/article-vii-deans-of-schools-and-colleges/)).

Section 2. Authority of the Graduate Faculty
Subject to the general policies of the University Council, the Graduate Faculty shall have authority to determine entrance requirements for students in the Graduate School, to prescribe and define courses of study for them, to determine the requirements for such degrees as are offered through the Graduate School, to enact and enforce rules for the guidance and government of its students in their graduate work, to recommend for degrees such candidates as have fulfilled degree requirements, and in general to exercise jurisdiction over all educational matters in the Graduate School (cf. Statutes of The University of Georgia, Article VIII, Section 1 (http://provost.uga.edu/index.php/statutes/article-viii-faculties-of-schools-and-colleges/)).

Section 3. Responsibilities and Rights of the Graduate Faculty
Primary responsibilities of Graduate Faculty members include:
- Overseeing research/scholarship and training of Masters and Doctoral candidates
- Preparing Masters and Doctoral candidates for the practice of their profession
- Teaching advanced graduate courses as assigned by the unit head
- Otherwise participating in the graduate program of the unit and the university

Only members of the Graduate Faculty have the right to:
- serve as a major professor to Doctoral students
- serve as a major professor to Master of Arts and Master of Science students
- teach 8000-9000 level courses
- serve as members of the Graduate Council

http://grad.uga.edu/index.php/faculty-and-staff/graduate-faculty-information/graduate-faculty-bylaws/article-i-the-graduate-faculty/
• vote for faculty as representatives to serve on the Graduate Council.
• vote on appointment and reappointment of faculty members to the Graduate Faculty in their academic unit.

A detailed description of the responsibilities and rights of the Graduate Faculty is available in *Policy and Procedures for Appointment and Reappointment to the Graduate Faculty, Section IV.*

Section 4. Criteria and Procedures for Appointment of the Graduate Faculty
Each academic college and school will formulate its own procedures for review and evaluation of appointment and reappointment materials. The academic college and school forwards its recommendations to the Dean of the Graduate School who forwards them to the President. The President then formally appoints the Graduate Faculty.

Detailed descriptions of (a) qualifications for membership in the Graduate Faculty, (b) procedures for appointment and reappointment of the Graduate Faculty, and (c) removal/revocation of graduate faculty status are available in *Policy and Procedures for Appointment and Reappointment to the Graduate Faculty, Sections III and V, and VI, respectively.*

Section 5. Meetings of the Graduate Faculty
1. Meetings of the Graduate Faculty may be called by the Dean of the Graduate School as they are appropriate. The Dean shall call a meeting if requested to do so by a written petition signed by at least 5 percent of the total Graduate Faculty, including at least 5 percent of the Graduate Faculty in three or more colleges or schools; such a meeting shall be held within 30 days of the delivery of the petition to the Dean’s office.
2. The Dean shall send notice of any meeting of the Graduate Faculty to all members of that Faculty at least two weeks before the meeting. The notice shall include an agenda of items to be acted upon, and no item not on the agenda may be acted upon unless two-thirds of the members attending the meeting agree to place the new item on the agenda for action.
3. The Dean or a representative designated by the Dean presides at all meetings of the Graduate Faculty but votes only to break a tie.
4. A quorum for action at a Graduate Faculty meeting shall be a majority of the current membership of the Graduate Faculty.
Each academic college and school establishes procedures for review and evaluation of an individual’s materials for appointment and reappointment to the Graduate Faculty.
Removal or Revocation of Graduate Faculty Status

Policy

(APROVED BY THE GRADUATE COUNCIL, XXXXX)

I. Removal through the Periodic Process: The performance of a Graduate Faculty member will be assessed during the periodic review process. Criteria indicative of the ability to fulfill this performance can be found in the Rationale section of the Graduate Faculty Procedures (http://grad.uga.edu/index.php/faculty-and-staff/graduate-faculty-information/graduate-faculty-procedures). Each academic college and school will formulate its own procedures for review and evaluation of reappointment materials during the periodic process. At a minimum, this evaluation will assess the individual with respect to their ability to fulfill the responsibilities of a member of the Graduate Faculty to

- teach graduate student(s) effectively, in a civil, professionally appropriate manner
- do scholarly research and/or creative work of high quality or remain active in the practice of the profession
- direct the research and/or professional development of graduate student(s) so that they progress toward graduation in a timely manner that is appropriate to the field.

A member of the Graduate Faculty of the University of Georgia may have their Graduate Faculty status removed if they fail to meet any or all of these expectations. The school/college will then notify the Dean of the Graduate School so that they can maintain a list of active Graduate Faculty.

II. Revocation outside the Periodic Review Process: As indicated in Section VI of Policy and Procedures for Appointment and Reappointment to the Graduate Faculty, Graduate Faculty members undergo periodic review, by their academic colleges or schools. However, a Graduate Faculty...
Faculty member may have his/her status revoked outside those processes, provided that the Institution has complied with procedural due process. Graduate faculty status may be revoked when a faculty member commits egregious acts or fails to fulfill the responsibilities of a member of the Graduate Faculty to teach graduate student(s) effectively, in a civil, professionally appropriate manner, to do scholarly research and creative work of high quality and/or remain active in the practice of the profession, or to direct the research and/or professional development of graduate student(s) so that they progress toward graduation in a timely manner appropriate to the field. Failure to teach graduate students effectively and/or to direct the research and professional development of graduate student(s) also includes, but is not limited to, abuse of power, intimidation and harassment, and violation of work place violence policies.

The following are procedures for revocation outside the periodic review process:

When a graduate student or faculty member has a complaint about the performance or behavior of a member of faculty directly related to their responsibilities as a member of the Graduate Faculty, the first course of action should be to try to resolve the complaint directly with the faculty member. If the situation is not resolved, then the matter should be referred to the Unit Head and/or Graduate Coordinator for administrative review. The administrative review process shall consist of the following:

1. An oral or written complaint should be delivered to the Unit Head and/or the Department Graduate Coordinator.
2. The Unit Head and/or Graduate Coordinator must investigate the complaint and work with the student/faculty member making the complaint (complainant) and the member of Graduate Faculty to attempt to resolve the issue.
3. The Unit Head and/or Graduate Coordinator must provide a written summary to the complainant and to the Graduate Faculty member against whom the complaint was made of the outcome of their investigation of the complaint and of the recommendations made to resolve the issue. A copy of this letter will be placed in the personnel file of the Graduate Faculty member.

All investigations into complaints against Graduate Faculty must be dealt with expeditiously. Once an oral or written complaint has been delivered to the Unit Head and/or the Department Graduate Coordinator, no more than 30 days should elapse between the presentation and resolution of the complaint. If efforts are ongoing to informally resolve the complaint, the Unit Head and/or Graduate Coordinator may extend the time for formal review of the complaint.

If the situation is not resolved or the complainant is not satisfied with the resolutions provided at the administrative level, then the Unit Head and/or Graduate Coordinator should initiate a full review. The full review process shall consist of the following:

1. The Unit Head and/or Graduate Coordinator must appoint a committee to investigate the complaint. The committee will consist of at least three members of the Graduate Faculty from the same department.
2. The appointed committee must convene to review the complaint and to meet with all affected parties and provide a written assessment to the Unit Head and/or Graduate Coordinator with recommendations for necessary action. A copy of this letter will also be provided to the complainant and the Graduate Faculty member against whom the
complaint has been made and a copy will be placed in the personnel file of the Graduate Faculty member.
3. In response to the recommendation from the Committee, the Unit Head and/or Graduate Coordinator may initiate procedures for revocation of the Graduate Faculty status of the faculty member against whom the complaint has been made.
4. Departmental Graduate Faculty will review and vote on the Graduate Faculty status of the faculty member, in accordance with the Unit’s Appointment and Reappointment procedures for Graduate Faculty (http://grad.uga.edu/index.php/faculty-and-staff/graduate-faculty-information/graduate-faculty-procedures/) including consideration of all documentation associated with the complaint.
5. The outcome of the faculty vote together with a letter from the Unit Head and/or Graduate Coordinator and all documentation associated with the complaint will be forwarded to the Dean of the Unit.
6. The Dean of the Unit will forward this information together with a letter of recommendation to the Dean of the Graduate School.
7. The Dean of the Graduate School will forward the information for review by the Appointment and Reappointment Committee of the Graduate Council. The committee will provide a recommendation to the Dean who will render a final decision and notify all parties as to the resolution of the matter. If the decision results in revocation of Graduate Faculty status, then the Dean of the Graduate School may work with the academic unit to develop a plan of action that will allow the faculty member to reapply for Graduate Faculty status.

All investigations into complaints against Graduate Faculty must be dealt with expeditiously. Once a complaint has been referred for full review, no more than 30 days should elapse between the presentation and resolution of the complaint. If efforts are ongoing to informally resolve the complaint, the Unit Head, Graduate Coordinator, or Dean of the Graduate School may extend the time for formal review of the complaint.

If Graduate Faculty status is revoked, the faculty member has the right to make an appeal against the decision to the Provost. This appeal must be made in writing within 14 days of the Dean of the Graduate School providing notification of the removal of Graduate Faculty status. Both the faculty member and the complainant have the right to seek the advice of an attorney but attorneys are not authorized to participate in the dispute resolution process.

Students and faculty members who, in good faith, report what they believe to be a valid complaint, or who cooperate in any investigation, will not be subjected to retaliation. Any student or faculty member who believes they have been the victim of retaliation for making a complaint or cooperating in an investigation should immediately contact the Dean of the Graduate School. Any person found to have retaliated against a person who has cooperated in an investigation will be in violation of this policy and will be subject to disciplinary action.