

## Georgia Impact NOW Master's (GAIN) Fellow Assistantship Work Flow

1. Graduate School requests nominations from designated programs, based on high priority research/ scholarship/ training areas at UGA (on or about Jan 1, yearly). The programs will be identified annually by a team consisting of representatives from the Graduate School and the Office of the Vice President for Research. Nominations will be requested on or about Jan. 1 of each year.
2. Programs nominate applicants who
  - a. are new to masters training applicants
  - b. are deemed as being among the top 10% of applicants
  - c. have interests aligned with high priority research/ scholarship areas
  - d. have outstanding credentials.
3. Nomination package consists of
  - a. Complete Graduate School application
  - b. 500-word statement prepared by applicant, documenting interest in target discipline
  - c. 500-word statement from nominator, documenting nominee's fit for the GREAT fellowship
4. The Graduate dean reviews nominations and selects GAIN Fellows, through a selection process that may include input from central administration and faculty reviewers. Through this process, up to 10 GAIN fellows are selected per year. It is possible that multiple fellows will be selected from a single graduate program.
5. Programs use template letter to offer graduate research assistantships to selected GAIN Fellows (on or about Feb. 15, yearly)
  - a. \$20,000/ fiscal year compensation for 1/3-time effort for two academic years, assuming satisfactory progress to degree and continued funding from the State of Georgia
  - b. Tuition waiver; \$25 matriculation fee
  - c. Enrollment and health insurance requirements per other assistantships
  - d. Professional development requirements (RCR/ "professionalism" training, individual development plan, mentor-mentee compact)
  - e. Assistantship assignment *must* be limited to the high priority area of research/ scholarship (no teaching or other duties for duration of support)
  - f. Required annual report of activities, products, progress to degree; prepared by the student and approved by his/ her program
  - g. Students are hired through account number 1025GRXXX971; account name GAINXXX (where XXX = department code).
6. Graduate School administers the GAIN assistantship per administration of its other assistantships