Dear Colleagues,

Next academic year (starting August 1, 2019) the University of Georgia will be adjusting the payroll cycle for graduate assistants, to ensure that all graduate assistants are treated consistently with the payroll cycles for regular employees as well as to conform to payroll cycles used by the new OneUSG Connect payroll system.

During previous years, some graduate assistants were paid on a standard 12 month payroll cycle. Other graduate assistants were paid based on the academic calendar and would typically start and end their work in the middle of a month (usually August and May for most graduate assistants). The home department would engage in manual processing to ensure that the monthly paycheck was equal for the ten months of employment. See the example below:

Example, Before August 2019

Total compensation $13,876 (Annual Academic Year Salary $41,628 @ 1/3 time) August 16-May 15

Payment Schedule
August – May payments: $1,386.60 each month on Academic Payroll dates

Beginning August 1, 2019, all graduate assistantships will be paid using a standard monthly payroll process. This change will not affect the total amount of pay a graduate assistant receives. However, this does change the timing of the distribution of compensation so that paychecks for partial months will only reflect the partial time worked, typically the first and last months of employment. During the months between first and last month worked, paychecks will be larger than under the current Academic Year system. See the example below:

Example, After August 2019

Total compensation $13,876 (Annual FY Salary $55,503 @ 1/3 time) August 16-May 15

Payment Schedule
August 31 payment: $770.89
September 30 – April 30 payments: $1,541.78 each month
May 31 payment: $770.89

Further details on the process of this transition will be communicated as we move forward. We appreciate your partnership on this process and policy change. If you have questions about this policy change, please reach out to the OneSource Team at oneusgsupport@usg.edu.