HOW TO REQUEST A TUITION WAIVER FOR
GRADUATE STUDENTS SUPPORTED ON AN
ASSISTANTSHIP/TRAINING GRANT

UNIVERSITY OF GEORGIA
Graduate School
HOW TO REQUEST A TUITION WAIVER FOR GRADUATE STUDENTS SUPPORTED ON AN ASSISTANTSHIP/TRAINING GRANT

- Graduate coordinator and business officer receives an email two months prior to the start of the semester with important dates.

- Department enters tuition waiver request in Grad Status for graduate students they anticipate will be on an assistantship. [https://gradstatus.uga.edu/Forms/G104](https://gradstatus.uga.edu/Forms/G104) (We will not accept email requests from departments. All requests must be submitted through Grad Status).

- Department is required to reference a chartstring in Grad Status in order for UGA to account for subsidy portion of student health insurance (for fall and spring term).
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- Department selects the appropriate code from the following options:
  - DPAS – Students who are supported on a departmental assistantship.
  - RIAS - Students who are supported on a departmental assistantship, however, their tuition is paid with grant funds rather than being waived. (Participant of the VIP program)
  - RIAT – Students who are supported on a training grant. These students do not qualify for a tuition reduction waiver code. (Participant of the VIP program)
  - GRFL – Students who are paid out of a graduate fellowship lump sum position.
  - GRTG – Students who are paid on a training grant but is a non-VIP participant.

- If you do not have access to Grad Status or an error message appears, email gsfinanc@uga.edu for assistance.