

Mentor-Mentee Compact

Adapted from the UMN CTSA Mentor-Mentee Contract

Instructions: Mentors and scholars are encouraged to complete this two-page compact, designed to help facilitate the discussion of expectations and goals. We also encourage you to refer to the program expectations as you work through this form. **Step 1)** The mentor and scholar should electronically fill out their respective columns **Step 2)** Set up a meeting with your scholar to discuss the compact **Step 3)** Work together to create a final compact **Step 4)** Mentor and Scholar both sign the compact

Scholar Name:	Mentor Name:
Goals of Scholar	Goals of Mentor
Describe your goals for this relationship Examples: new research skills, training/career advice, authorship on publications, networking with other experienced researchers, recommendations for future training or employment positions	Describe your goals for this relationship
Expectations of Scholar <i>Education and Training</i>	Expectations of Mentor <i>Education and Training</i>
Describe any additional education and training you need for your research development Examples: conferences, Grand Rounds, protocol specific trainings, seminars, lab meetings, etc.	Describe how you will assist the scholar with obtaining additional education and training for research development outside of the CTSA Program
Expectations of Scholar <i>Research</i>	Expectations of Mentor <i>Research</i>

Describe your specific research expectations

Focus on the following:

- Interactions with your mentor and your research team, including the nature and frequency of meetings
- Major research milestones, such as protocol development and approval, completion of specific experiments or analyses, presentations and abstracts (including plans for CTSI Poster Session), plans for a future independent project
- Support you will need to complete your project (time, materials, software, access to equipment, consultation with experts in methodology or statistics)
- Dissemination Plan (travel to present findings, CTSI Poster Session, community forums)

Describe your goals for this relationship. Relate your goals to your research career.

Focus on the following:

- Interactions with the scholar and the research team, including the nature and frequency of meetings.
- Major research milestones, such as protocol development and approval, completion of specific experiments or analyses, presentations and abstracts (including plans for CTSI Poster Session), plans for a future independent project, including the support you will provide
- Dissemination Plan (Scholar's travel to present findings, CTSI Poster Session, community forums)

Expectations of Scholar | *Academic Skills*

Expectations of Mentor | *Academic Skills*

<p>Describe the academic skills you need to develop Examples: ethics in research, critical thinking, evaluating the scientific literature, interpreting results, writing an abstract or paper, presenting results, leadership</p>	<p>Describe how you will assist the scholar with developing his/her academic skills Examples: ethics in research, critical thinking, evaluating the scientific literature, interpreting results, writing an abstract or paper, presenting results, leadership</p>
<p>Expectations of Scholar <i>Career Development</i></p>	<p>Expectations of Mentor <i>Career Development</i></p>
<p>What career path options are you considering? What might help advance you to those paths? Examples: graduate school, health care career, research career in academia/private industry/other setting)?</p>	<p>Describe how you will support the scholar's career development, exploration and preparation</p>
<p>Scholar Communication/Norms</p>	<p>Mentor Communications/Norms</p>
<p>What questions do you have about the norms for this research group or setting (i.e. communication methods, addressing concerns, requesting meetings)?</p>	<p>What norms are specific to your research group or setting (i.e. communication methods, addressing concerns, requesting meetings)?</p>
<p>Scholar Signature and Date</p>	<p>Mentor Signature and Date</p>