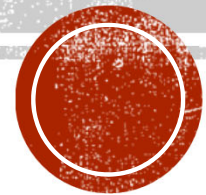


**HOW TO REQUEST A TUITION WAIVER FOR
GRADUATE STUDENTS SUPPORTED ON AN
ASSISTANTSHIP/TRAINING GRANT**



HOW TO REQUEST A TUITION WAIVER FOR GRADUATE STUDENTS SUPPORTED ON AN ASSISTANTSHIP/TRAINING GRANT

- Graduate coordinator and business officer receives an email two months prior to the start of the semester with important dates.
- Department enters tuition waiver request in *Grad Status* for graduate students they anticipate will be on an assistantship. <https://gradstatus.uga.edu/Forms/G104> (**We will not accept** email requests from departments. All requests must be submitted through *Grad Status*).
- Department is required to reference a chartstring in *Grad Status* in order for UGA to account for subsidy portion of student health insurance (**for fall and spring term**).



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- Department selects the appropriate code from the following options:
 - DPAS – Students who are supported on a departmental assistantship.
 - RIAS - Students who are supported on a departmental assistantship, however, their tuition is paid with grant funds rather than being waived. (Participant of the VIP program)
 - RIAT – Students who are supported on a training grant. These students **do not** qualify for a tuition reduction waiver code. (Participant of the VIP program)
 - GRFL – Students who are paid out of a graduate fellowship lump sum position.
 - GRTG – Students who are paid on a training grant but **is a non-VIP** participant.
- If you do not have access to *Grad Status* or an error message appears, email **gsfinanc@uga.edu** for assistance.

