DATE

«First\_Name» «Last\_Name»

«Address\_Line\_1»

«City» «State» «ZIP\_Code»

«GreetingLine»

Congratulations! You have been selected to receive a Dissertation Completion Award Assistantship for 2024-2025. This award recognizes outstanding students and supports them in the completion of their doctoral studies. The Dissertation Completion Award has no departmental work obligations to allow you to focus on writing your dissertation.

Your assistantship begins August 1, 2024, and ends May 31, 2025. The benefits of this assistantship include a payment of $22,980 for this period and a reduction of tuition to $25 per semester,[[1]](#footnote-1) instead of the standard tuition, which for the 2023-2024 school year is $4,439 for in-state students and $12,593 for out-of-state students.[[2]](#footnote-2) Therefore, the full value of this award includes the 10-month payment of $22,980 *and* the savings in tuition that you will receive should you accept this award.

All University of Georgia students are required to pay mandated student fees. For fall semester 2022, these are $695 for students located on the Athens campus and include services of the University Health Center and Ramsey Student Center for Physical Activities, as well as transportation, athletic, technology, and activity fees. For further information on tuition and fees, including applicable fee schedules for other campuses, please see <http://www.bursar.uga.edu>. Additionally, international students will be required to pay an International Student Compliance Fee. Further information on this fee can be found at <https://globalengagement.uga.edu/immigration/fees-page>.

All students on assistantship are required to have health insurance unless they qualify to opt out of the University System’s health insurance plan. Further information on premiums for the Mandatory Plan is available at <https://hr.uga.edu/students/student-health-insurance/mandatory-plan/>. Additional information on student health insurance can be found at <https://hr.uga.edu/students/students_home/>.

To determine what impact, if any, this assistantship will have on your financial aid eligibility for the academic year, please contact the Office of Student Financial Aid (OSFA) at 706-542-6147 or osfa@uga.edu.

Your assistantship award is intended to contribute to your scholarly development. As an assistantship recipient, you must register for a minimum of twelve (12) graduate credit hours for the Fall and Spring semesters. You will be expected to primarily take dissertation writing hours and to focus on completion of your dissertation. **You will be expected to defend and graduate by May 2025.** Please contact your graduate coordinator if you have questions about your academic obligations.

We hope you will accept this assistantship to complete your doctoral degree at the University of Georgia. Please inform us of your decision by signing and returning one copy of this letter to [**Name**] at [**Address**] on or before **April 15, 2024.**

Sincerely,

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Faculty Member (PI) or Dept. Head Dept. Head or Dean

Accepted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Declined:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Graduate Assistants enrolled in an e-rate program pay $25 per semester for tuition plus the e-rate differential. The e-rate differential is the difference between the in-state standard grad rate and the hourly e-rate assessment. [↑](#footnote-ref-1)
2. The most current rates can be found here: https://busfin.uga.edu/bursar/bursar\_quick\_links/ [↑](#footnote-ref-2)