The Graduate Council met on Wednesday, March 13, 2024, at 3:30 p.m. in 327 Brooks Hall.

Members present: Sundar Bharadwaj, Jim Conklin, AnnaMarie Conner, Kelly Dyer, Mark Eitemann, Kerstin Emerson, Abigail Grimes, Ruth Harman, Ed Kellough, Jill Manners, Cory Momany, Jeff Mullen, Kristen Navara, Don Nelson, Scott Nelson, Erik Ness, Craig Osenberg, David Peterson, Yoo-Kyoung Seock, Jacek Siry, Alison Smith, Phil Stancil, and George Vellidis. Graduate School: Ron Walcott, Anne Shaffer, Cheri Bliss, and Robin Bingham.

Members absent: John Bray, Vivian Burrell, Jennifer Elkins, Sheba Mohankumar, and Bart Wojdynski.

VP/Dean Ron Walcott called the meeting to order at 3:30 p.m.

Minutes of the February 7, 2024, Graduate Council meeting were approved as posted on the Graduate School website.

Graduate Council Committee Reports and Action Items

A. Administrative Committee
   Ron Walcott, Ex Officio Member
   No business to report.

B. Appeals Committee
   Don Nelson, Chair

   Since the last report to the Graduate Council, the Appeals Committee has met once on February 9, 2024, for two appeals of Graduate School dismissals due to low GPA. Committee members present were Don Nelson (Chair), Ed Kellough, David Peterson, Alison Smith, John Bray, Kerstin Emerson, Jennifer Elkins, Ruth Harman, Mark Eiteman. Cheri Bliss, Anne Shaffer, and Sha-kim Craft from the Graduate School were present. The committee voted in both cases to deny the appeals.

C. Program Committee
   Kristen Navara, Chair

   The Program Committee would like to bring the following action items to the Graduate Council for its approval.

   - **Action Item 1**: From the College of Family and Consumer Sciences, Department of Human Development and Family Science, a proposal to create a Master of Science in Couple and Family Therapy (CFT). *Approved 21-0-0*

   - **Action Item 2**: From the Louise McBee Institute of Higher Education, a proposal to create an online Masters in Higher Education Administration (MEd). *Approved 22-0-0*
D. Policy and Planning Committee  
Yoo-Kyoung Seock, Chair

The PPC Committee met on Monday, 3/4/2024. By unanimous vote of members present (7-0), the following action item is being brought forward.

- **Action Item 1:** Change to doctoral time limit policy.

  After Graduate Council discussion, suggested changes were made to the proposed policy.  
  *Approved 23-0-0*

  After edits, the proposed change to the doctoral time limit policy was voted on.  
  *Approved 21-2-0*

Information Items

A. Curriculum Report: The Graduate School has approved 101 new courses, 73 course revisions, and 8 deletions.

B. Presentation on enrollment planning.

C. Next meeting: Wednesday, April 10, 3:30pm, 327 Brooks Hall.

Meeting adjourned at 4:40 p.m.
APPROVED DOCTORAL TIME LIMIT POLICY

Doctoral students must complete all requirements for the doctoral degree and the degree must be awarded within eight (8) calendar years after initial enrollment/registration in the program. For example, if the date of first registration for a doctoral student is the fall semester of 2024, the eight-year time limit expires in summer semester of 2032. The student’s time-to-degree clock starts with the first course approved for inclusion in their doctoral Program of Study, or the date of matriculation into the program, whichever occurred earlier. Individual colleges/schools or academic programs may have more restrictive requirements than the above stated Graduate School policy. The eight-year time limit does not include approved periods of leave. Additionally, doctoral time to degree is calculated separately for degrees obtained in each academic program.

Students who fail to complete their degrees within eight years after initial enrollment will be considered as not making satisfactory progress to degree completion and will be dismissed from Graduate School. The Graduate School will notify all doctoral students when they have reached the 7-year mark to warn them about the impending 8-year degree time limit.

Degree Time Limit Extensions

Doctoral students in good academic standing who experience extenuating circumstances that prevent them from completing their degrees within the requisite 8 years may petition for an extension of the degree time limit to the Vice Provost/Dean of the Graduate School. Such circumstances include military obligations, family and medical challenges, and other life events. A petition for an extension of the degree time limit requires support from the major professor, graduate coordinator, and academic unit head.

The petition for an extension of time must include the specific reasons why the student did not complete the degree in the time allotted and a detailed timeline proposal for the completion of the degree. The student’s major professor must review the extension of time request and write a letter to the Vice Provost/Dean of the Graduate School stating approval or disapproval of the petition. The Graduate Coordinator and department head/chair (or Dean/Dean’s delegate in instances where the School/College does not have departments) must review the major professor’s recommendation and indicate their concurrence by writing an additional letter. If they do not concur with the recommendation, further justification should be provided in the letter.

The maximum extension of the degree time limit that may be granted is 24 months and the total time to degree shall not exceed 10 years.
If a petition for an extension of time is approved by the Vice Provost/Dean of the Graduate School, the student will be notified in writing of the expectations for progress, and of the expected timeline for degree completion.

If the petition is denied, the student will be notified in writing that they will be dismissed from the Graduate School. Students dismissed under such circumstances may appeal their dismissal to the Appeals Committee of Graduate Council.

**Exceptions**
This policy does not apply to students who are enrolled in dual-degree or joint-degree programs that have different time-to-degree requirements (e.g., DVM/PhD). Such students must follow the policies of their respective programs.
Enrollment Planning
Grad Council
Enrollment Management Strategy Group

• Our charge: Develop a five-year (2024-2028) EM strategy that includes projections for:
  1. Overall enrollment
  2. Revenue
  3. Student-to-Faculty Ratio

• Addressing the following issues:
  • First-year & transfer enrollment targets
  • Retention & Completion rates
  • Graduate education participation among current students (i.e. Double Dawgs)
  • Opportunities to increase total grad and professional enrollment
  • Funding model to develop, implement, and support new programs in high demand areas.

• Provide an interim report by May 2024 & final report by August 2024.
Enrollment Strategy

Enrollment growth is limited by physical space, not necessarily by limited market demand. The overall strategy is grow in high demand areas other than the freshmen undergraduate cohort.

UGA Fall enrollment 2019-2023, with projections 2024-2028

Planned annual growth
- Undergraduate +1.0%
- Professional +0.5%
- Graduate/Online +3.0%
- Total +1.5%
Enrollment growth is limited by physical space, not necessarily by limited market demand. The overall strategy is grow in high demand areas other than the freshmen undergraduate cohort.
Most aspirational & comparator peers have larger graduate enrollments. There is potential to grow graduate enrollment through new online programs and less reliance on tuition waivers.

+3.0% annual increase for 5 years will increase graduate/professional enrollment to ~12,000
Online Enrollment

There is capacity to grow online graduate programs in high demand areas.
Top 13 Master's Programs Offered Online by Out of State Competitors Enrolling Georgians

<table>
<thead>
<tr>
<th>CIP</th>
<th>CIP Name</th>
</tr>
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<tbody>
<tr>
<td>52.0201</td>
<td>Business Administration and Management, General</td>
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<tr>
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<td>Health/Health Care Administration/Management</td>
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<tr>
<td>51.3802</td>
<td>Nursing Administration</td>
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<td>13.0301</td>
<td>Curriculum and Instruction</td>
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<td>51.3801</td>
<td>Registered Nursing/Registered Nurse</td>
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<td>13.1202</td>
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<td>Public Administration</td>
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<tr>
<td>13.0501</td>
<td>Educational/Instructional Technology</td>
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</table>
UGA Master’s Degree Enrollment
- All Programs
  Mean: 23.9
  Median: 12.0

Online Programs
  Mean: 40.4
  Median: 34

Total Online Enrollment
  1,033

ONLINE PROGRAM ENROLLMENT BY COLLEGE
Fall 2023 Graduate Enrollments

Source: Internal UGA Data
# Programs Under Development

<table>
<thead>
<tr>
<th>Program Name</th>
<th>College</th>
<th>Desired Enrollment</th>
<th>Projected Launch</th>
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<td>Clinical Trials</td>
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<tr>
<td>Higher Ed</td>
<td>IHE</td>
<td>30</td>
<td>2025</td>
</tr>
<tr>
<td>Data Science</td>
<td>Arts &amp; Sciences</td>
<td>Discussion*</td>
<td>2025*</td>
</tr>
</tbody>
</table>

* Proposal is being written
Enrollment Strategy

• There is existing demand for Georgia residents enrolling in online programs offered by out-of-state institutions.

• Account for online program development in enrollment projections.

• Enhance UGA’s mechanism for online program development, as well as quality maintenance.